

Wood Badge Training Scheme

This circular supersedes the Training Circular No. 16/2018 issued on 1 April 2018.

Wood Badge Training Scheme (“the Scheme”) is a training system to develop adults to become competent Scout leaders. The Scheme progresses with the times to keep pace with the development of Scouting. The existing Scheme has been in use since 2018. There is a need for improvement in terms of content, training method and operation. Training Branch has initiated a review of the Scheme in late 2022 to be in line with the new Wood Badge Framework of the World Organization of the Scout Movement (“WOSM”).

The revised Scheme for Sectional Leaders will be effective from 1 April 2025, while the Scheme for Administrators remains unchanged. The revised Sectional Leader Wood Badge Training includes both self-learning online courses and face-to-face courses. While the self-learning online courses (Module 1A and Module 2A) enable leaders to complete the training at their own pace, face-to-face courses (Module 1B, Module 2B and Module 3) maintain the traditional way of learning which allows leaders to participate in person and experience. In addition, In-Service Mentorship will run concurrently with the training courses to offer extra flexibility and efficiency. A Scout leader may complete and obtain the Wood Badge in one year.

Highlights are as follows:

1. Revise the Sectional Leader Wood Badge Training from 6 stages to 3 stages (refer to Appendix 1):
 - a) Stage 1 “Fundamentals of Scouting”: Upon completion, participant satisfies partial requirements for the application of a Provisional Scouter Warrant;
 - b) Stage 2 “Sectional Training Methods”: Upon completion, participant is qualified to wear the Gilwell Woggle and eligible to be nominated for a Scouter Warrant;
 - c) Stage 3 “Leadership and Management”: Upon completion, participant is eligible to be recommended for the award of the Wood Badge.
2. Replace the existing Wood Badge Training Courses with new courses:
 - a) “Fundamentals of Scouting Course (Module 1A and Module 1B)” replaces “General Information Course”;
 - b) “Sectional Training Methods Course (Module 2A and Module 2B)” replaces “Basic Course (I)” and “Basic Course (II)”;
 - c) “Leadership and Management Course (Module 3)” replaces “Advanced Course”.
3. Modify the contents of the Wood Badge Training Courses:
 - a) “Fundamentals of Scouting Course (Module 1A and Module 1B)” introduces the Scout Movement to the general public and let them have a general idea of Scouting;

- b) “Sectional Training Methods Course (Module 2A and Module 2B)” focuses on operations and experiences so as to equip leaders to organize Scout meetings and training activities;
 - c) “Leadership and Management Course (Module 3)” emphasizes on the theories and application of leadership and management skills so as to enhance leaders’ abilities in the planning and management of Scout units.
4. Launch of a common cross-sectional training course:
 Stage 3 “Leadership and Management Course” is a common course for leaders of different sections.
5. Revise the existing In-service Training:
- a) Stage 2 “In-Service Mentorship” replaces “Basic In-Service Training”;
 - b) Stage 3 “Wood Badge Capstone Project” replaces “Advanced In-Service Training”.
6. Revise the arrangement of Leader Skill Courses:
- a) Replace the “Core” and “Elective” categories by “Foundation” and “Advanced / Elective” categories;
 - b) Leaders are required to complete a “Foundation” Leader Skill Course of the respective section in order to complete Stage 2 training (qualify to wear the Gilwell Woggle and eligible to be nominated for a Scouter Warrant);
 - c) Leaders are required to complete another “Foundation” or “Advanced / Elective” Leader Skill Course of the respective section in order to complete Stage 3 training (eligible to be recommended for the award of the Wood Badge).
7. Administrator Wood Badge Training is currently retained:
 This revision does not apply to Administrator Wood Badge Training. Except that the “General Information Course” is replaced by the “Fundamentals of Scouting Course (Module 1A and Module 1B)”, all other stages in the Administrator Wood Badge Training remain unchanged (refer to Appendix 2). The Administrator Wood Badge Training is primarily targeted for Lay Members of the Association. Nevertheless, Group Scout Leaders and Professional Staff have the option to choose either “Administrator Wood Badge Training” or “Sectional Leader Wood Badge Training” to obtain the Wood Badge.

The following sections provide additional information about the revised Sectional Leader Wood Badge Training including course content, arrangement for Wood Badge holders to participate in Wood Badge Training of other sections, effective date and arrangement during the transition period.

(1) Course Content and the Scheme for Sectional Leaders

The Scheme comprises 3 stages which complies with WOSM’s Wood Badge Framework and training ideas (refer to Appendix 1). The following shows the progress, content, time required of each of the stages:

Stage 1 — Fundamentals of Scouting

This stage includes “Fundamentals of Scouting Course (Module 1A and Module 1B)”. Upon completion, participant satisfies partial requirements for the application of a “Provisional Scouter Warrant”.

Fundamentals of Scouting Course (Module 1A) (7 hours approximate)

This module is conducted by online self-learning. It provides the basic knowledge and concepts of the Scout Movement to new leaders and those who are interested in Scouting. The course covers Scouting history and development, essentials of the Scout Movement, training activities and policies.

Fundamentals of Scouting Course (Module 1B) (4 hours approximate)

This module is conducted face-to-face. It allows new leaders and those who are interested in Scouting to experience the activities of various sections and learn about the etiquette in Scouting.

Stage 2 – Sectional Training Methods

This stage includes “Sectional Training Methods Course (Module 2A and Module 2B)”, “In-Service Mentorship” and “Foundation Skill Course”. Upon the completion of this stage, participant is qualified to wear the Gilwell Woggle and eligible to be nominated for a Scouter Warrant.

Sectional Training Methods Course (Module 2A) (7 hours approximate)

This module is conducted by online self-learning. The aim of this module is to allow participant to understand the needs of the youth and the training methods for the respective section.

Sectional Training Methods Course (Module 2B) (40 hours approximate)

This module is conducted face-to-face with an emphasis on experiential learning and activities. The aim of this module is to enhance participant’s understanding in training methods and the skills required, and to apply them effectively in Scout meetings and the operation of Scout unit.

In-Service Mentorship (not less than 4 months)

After completion of the “Sectional Training Methods Course (Module 2A)”, participant may apply to start the “In-Service Mentorship”. With the guidance of the mentor, participant applies what he/she has learnt into the daily operations of the Scout unit. The “In-Service Mentorship” takes not less than 4 months, and can only end after the completion of the “Sectional Training Methods Course (Module 2B)”.

Foundation Skill Course

Participant should complete one “Foundation” Leader Skill Course of the respective section (refer to Appendix 3).

Stage 3 – Leadership and Management

This stage includes “Leadership and Management Course (Module 3)”, “Wood Badge Capstone Project” and “Foundation/Advanced/Elective Skill Course”. Upon completion of this stage, participant is eligible to be recommended for award of the Wood Badge.

Leadership and Management Course (Module 3) (48 hours)

This module is conducted in hybrid mode (online self-learning and face-to-face) with emphasis on experiential learning and actual operations. Training related to the administration, leadership and management of various sections is provided to develop participant’s necessary skills and knowledge to lead a Scout unit. The aim of this module is to enhance and deepen participant’s understanding of the fundamental principles of Scouting and the Scout Method, and to provide opportunities for the leaders to discuss and explore how to lead the Scout units effectively.

Wood Badge Capstone Project (not less than 4 months)

Under the guidance of the mentor, participant applies what he/she has learnt to complete a self-initiated capstone project. This allows participant to deepen the understanding of the principles of Scouting and to enhance the ability to plan and execute a project effectively.

Foundation or Advanced / Elective Skill Course

Participant should complete one “Foundation” or “Advanced / Elective” Leader Skill Course of the respective section (refer to Appendix 3).

Continuous Education

Wood Badge Holders are encouraged to pursue continuous learning and keep enhancing their knowledge and expertise in Scouting. They should take part in various training events for the sustainable development of the Scout Movement and contribute to the development of young people.

(2) Arrangement for Wood Badge Holders to Participate in the Revised Scheme

Wood Badge Holders are encouraged to participate in training which is relevant to their job duties when they are engaged in a new role in Scouting. In the revised Scheme, since Stage 1 and Stage 3 are common for all sections, Wood Badge Holders only need to participate in the relevant “Sectional Training Methods Course (Module 2A and Module 2B)”, the “In-Service Mentorship” and two Leader Skill Courses of the relevant section (one of which must be in the “Foundation” category) to complete the Wood Badge Training of other sections. The existing policy on the conferment of Wood Badge remains unchanged, i.e. only one pair of Wood Badge Beads will be awarded irrespective of the completion of more than one Wood Badge Training.

(3) Effective Date

The revised Wood Badge Training Scheme will be implemented on 1 April 2025.

(4) Arrangements during Transition Period

According to the stage of completion, leaders can enroll in training courses aligned with the revised Scheme for Sectional Leaders:

Existing Scheme	Transitional Arrangements
1. Completed “General Information Course”	Equivalent to the completion of Stage 1 of the Revised Scheme; May participate in Stage 2 “Sectional Training Methods Course (Module 2A)”
2. Completed “Basic Course (I)”	Equivalent to the completion of Stage 2 “Sectional Training Methods Course (Module 2A)” of the Revised Scheme; May participate in Stage 2 “Sectional Training Methods Course (Module 2B)” and begin the “In-Service Mentorship”
3. Completed “Basic Course (II)”	Equivalent to the completion of Stage 2 “Sectional Training Methods Course (Module 2A and Module 2B)” of the Revised Scheme; May begin the “In-Service Mentorship”
4. Completed “Basic In-service Training” and one relevant “Foundation” Leader Skill Course under the Revised Scheme	Equivalent to the completion of Stage 2 of the Revised Scheme; May participate in Stage 3 “Leadership and Management Course (Module 3)”

Existing Scheme	Transitional Arrangements
5. Completed “Advanced Course”	Equivalent to the completion of Stage 3 “Leadership and Management Course (Module 3)”; May begin the “Wood Badge Capstone Project”
6. Completed “Advanced In-service Training”	Equivalent to the completion of Stage 3 “Wood Badge Capstone Project”

For enquiries, please contact Training Branch at 2957 6477.

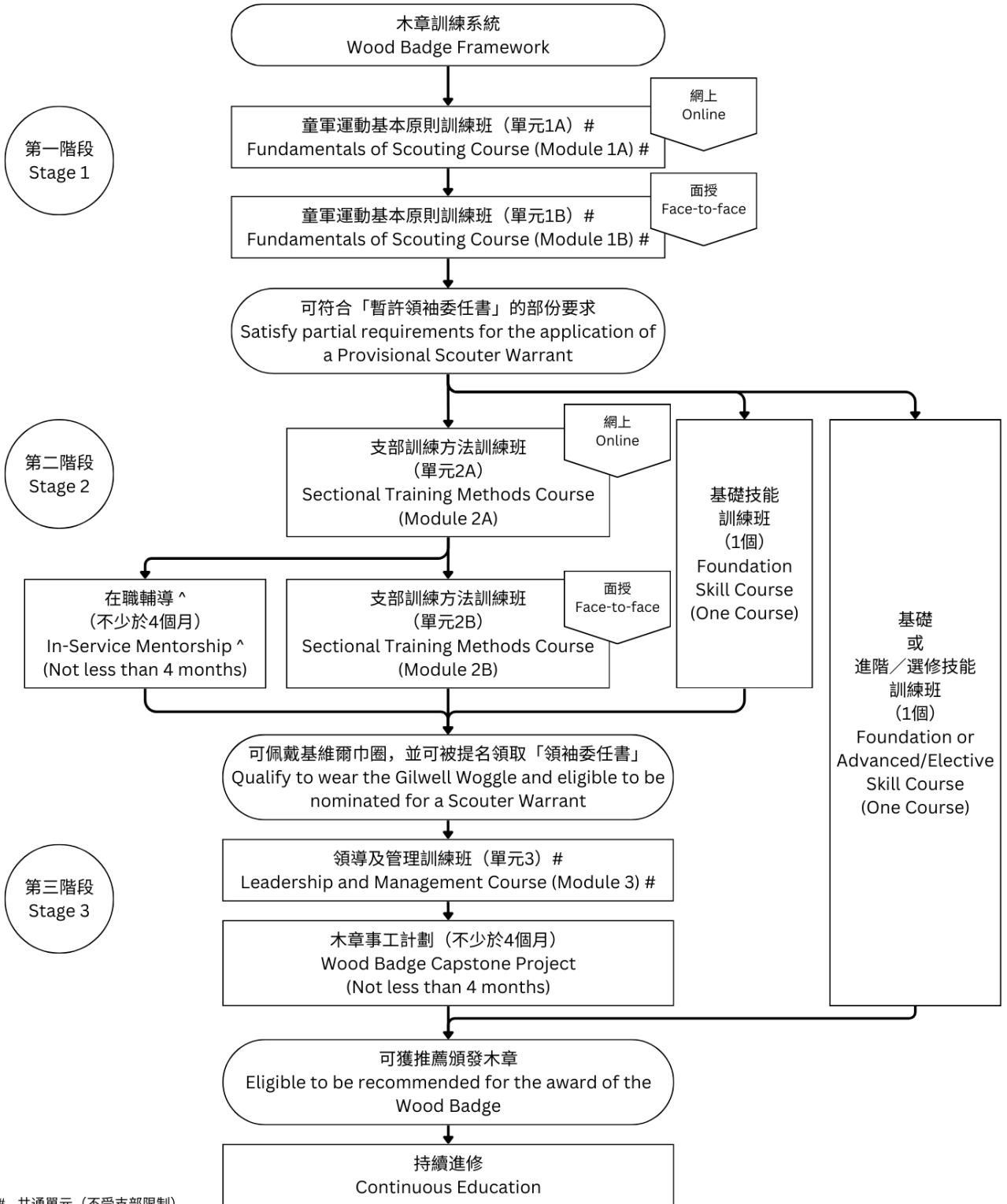


Tommy WONG
Training Commissioner



2025年4月1日生效
Effective on
1 April 2025

支部領袖木章課程
Sectional Leader Wood Badge Courses



共通單元 (不受支部限制)

Common module (applicable to all sections)

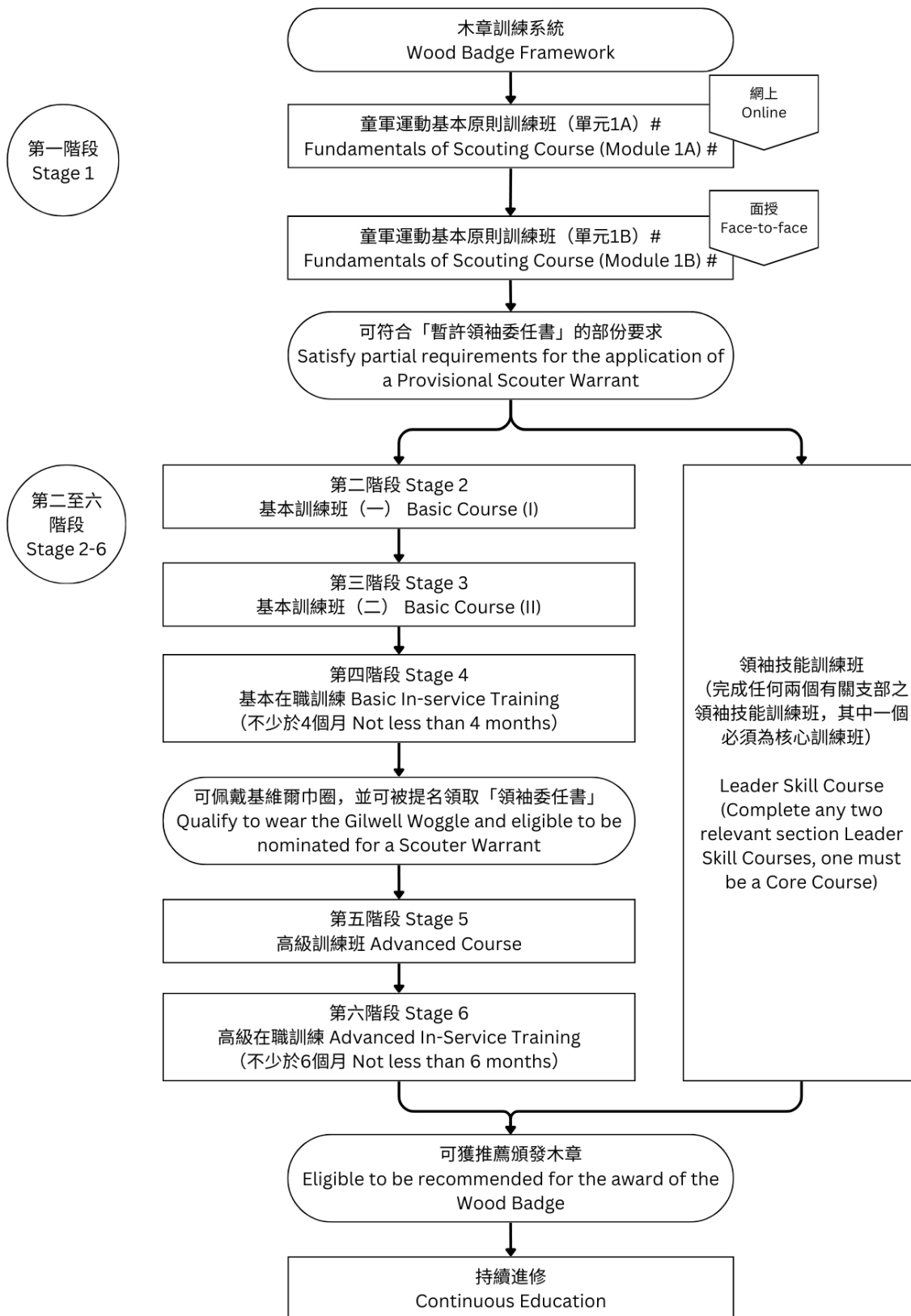
^ 在職輔導完成日期不可早於完成支部訓練方法訓練班 (單元2B)

* The "In-Service Mentorship" can only end after the completion of the "Sectional Training Methods Course (Module 2B)".

已完成木章訓練的領袖如欲完成其他支部課程，只需要完成該支部第二階段及完成一個相關支部的「基礎」或「進階/選修技能訓練班」
Wood Badge Holder only need to attend the relevant "Sectional Training Methods Course (Module 2A and Module 2B)", conduct the "In-Service Mentorship" and complete either a "Foundation" or "Advanced/ Elective" Leaders Skill Course of the relevant section to complete the Sectional Leader Wood Badge Training.

2025年4月1日生效
Effective on
1 April 2025

行政人員木章課程
Administrator Wood Badge Courses



共通單元 (不受支部限制)
Common module (applicable to all sections)

Leader Skill Courses

Category	Grasshopper Scout	Cub Scout	Scout	Venture Scout	Rover Scout	Category	Administrator
Foundation	Sing Song Course Art and Handcraft Course Games Course Music and Movement Course	Sing Song Course Knotting Course Game Course Jungle Dance Course Cub Scout Progressive Badges Course Pack Holiday and Camping Course	Sing Song Course Campcraft Course Knotting Course Map Reading Course Lightweight Cooking Course Scout Progressive Badges Course	Sing Song Course Campcraft Course Knotting Course Map Reading Course Event Management Course Action-Centred Leadership Course Venture Scout Progressive Badges Course Venture Scout Executive Committee Course	Sing Song Course Knotting Course Map Reading Course Event Management Course Action-Centred Leadership Course Chairmanship Course	Core	Decision Making and Strategic Planning Course Human Relations Course Transactional Analysis Course
Advanced / Elective	First Aid Certificate Course Campfire Leader Course ¹ Event Management Course Action-Centred Leadership Course	First Aid Certificate Course Campfire Leader Course ¹ Map Reading Course Pack Hiking Course Event Management Course Action-Centred Leadership Course	First Aid Certificate Course Campfire Leader Course ¹ Life Saving Course Event Management Course Action-Centred Leadership Course Expedition Course ² Pioneering Course ³	First Aid Certificate Course Campfire Leader Course ¹ Life Saving Course Lightweight Cooking Course Expedition Course ² Pioneering Course ³ Chairmanship Course	First Aid Certificate Course Campfire Leader Course ¹ Life Saving Course Expedition Course ² Pioneering Course ³ Negotiation Skills Course Time Management Course	Elective	First Aid Certificate Course Sing Song Course Knotting Course Action-Centred Leadership Course Event Management Course Change Management Course Effective Meetings Course Creative Thinking Course Negotiation Skills Course Time Management Course

Note: Participant must hold the following certificate as a prerequisite for joining the respective course:

- 1 Sing Song Course Certificate
- 2 Map Reading Course Certificate
- 3 Knotting Course Certificate